



VAAGDEVI DEGREE AND PG COLLEGE

(Autonomous)
Affiliated to Kakatiya University
Kishanpura, Hanamkonda



RESEARCH ETHICS POLICY

Introduction

Ethics in research is very important as adhering to certain norms promotes the aims inherent in research. The Research Ethics Policy provides broad guidelines for individual behaviour in matters of research conduct:

Objective

- 1. Ensure all research in the college follows universally approved protocols of ethics and laws of the land.
- 2. To provide guidelines to ensure that collaborative work can be carried out without conflict of interests.
- 3. To safeguard the rights of animals, humans or communities' if part of research.
- 4. To outline the role expected from mentors (guides) and mentees (scholars)

Regulatory Body

All matters of Ethics in Research are managed by the College Research Ethics committee which will hereafter be known as the Research Ethics and Academic Integrity Panel (RE-AIP).

- The RE-AIP consists of the following permanent members
 1. The Principal
 2. The Vice-Principal
 3. The IQAC coordinator
 4. The Dean of Life Sciences
 5. Senior faculty members- Maths, Computer Science, Commerce & Business Management, MBA.
- In case of a hearing regarding ethical misconduct from any faculty a Department Staff Representative will be present for the proceedings to ensure that institutional victimization does not happen.
- In case of a hearing regarding ethical misconduct from any scholar a Department Scholar Representative will be present for the proceedings to ensure that institutional victimization does not happen.

Role of the Mentors

- Update the knowledge constantly
- Be open-minded and supportive

- Facilitate research activities
- Be firm but fair
- Assign clear roles for Mentees without ambiguity
- Lead by example
- Avoid burdening mentees with personal work

Qualities expected from scholars:

- Sincerity and Dedication
- Honesty and Transparency
- Rigour
- Respect to Co-workers and mentors
- Responsibility and Legality

All research scholars are expected to be aware of the laws with regard to the land .

1. IPR (patents, trademarks, copyrights, plagiarism) and publication
 2. Testing on animals
 3. Testing or Information collection from human beings
 4. Privacy and Confidentiality
 5. Transfer and Handling of Bio-resources and/or hazardous material
- Ignorance of these laws cannot be cited as an excuse and therefore all researchers are expected to be aware of the latest status of all research ethics related laws relevant to their research.

Norms of Publications and Collaborations

- All publications should confirm to discipline-specific good practices:
 - The authors must identify their contribution to a research output (article/patent/book/product).
 - The authors should accept their personal responsibility for their research outputs
 - Contributions of collaborators should be properly acknowledged with their permission
 - Honorary authorship should be strongly discouraged.

Misconduct in research

- The following practices are deemed to be regarded as the misconduct in research and those who practise will be subject to the disciplinary action
 1. Piracy
 2. Abuse of Intellectual Property Rights
 3. Abuse of Research Resources
 4. Substance Abuse

5. Defamation/ Harassment/ Bullying
6. Impersonation and/or Fraud
7. Sabotage
8. Denying access to resources/information
9. Wrongly claiming/appropriating others achievements as own

Sanctions in Research

- Based on the level of misconduct, the Ethics committee may suggest the following:
 1. Written Warning
 2. Loss of privileges
 3. Fines
 4. Compensation for loss
 5. Public Apology in addition to any of the above
 6. Suspension
 7. Dismissal (Only in the most serious cases and after repeated warnings following due procedures laid down by university)
 8. Punitive measures for plagiarism will be as prescribed by the Plagiarism Policy of the College.

Implementation of the Policy

- The Research Ethics and Academic Integrity Panel is expected to revise and update the above guidelines to ensure that ethical research is carried out at the institution. Any report on ethical report is first examined by the RE AIP before recommending for any sanction by the Principal.


Principal
Vaagdevi Degree & PG College
Kishanpura, Hanamkonda

PRINCIPAL